

**AGENDA**  
**NOAA COOPERATIVE INSTITUTES DIRECTORS & ADMINISTRATORS MEETING**  
**APRIL 3-5, 2006**

*NOAA Science Center  
Silver Spring Metro Center Building 4 (SSMC4)  
1301 East-West Highway  
Silver Spring, MD 20910*

*The purpose of this meeting is to support quality research partnerships between  
Cooperative Institutes and NOAA through dialog and information dissemination.*

*Monday, April 3, 2006*

- 8:30 – 8:45 Welcome and Introductory Remarks (Brandt)
- 8:45 – 9:00 Review Agenda and Goals (Cortinas, Guch, Jewett)
- 9:00 – 9:15 Management/Oversight of Cooperative Institutes within NOAA (Cortinas)
- 9:15 – 10:15 CI Self-Introductions
- 10:15 – 10:30 Break
- 10:30 – 11:00 NOAA Education Office (Koch)
- 11:00 – 11:45 CIs and NOAA Strategic Planning (Doremus)
- 11:45 – 1:00 Lunch (on your own)
- 1:00 – 2:30 NOAA Goal Team Presentations  
1:00 – 1:20 Ecosystems (Murawski)  
1:20 – 1:40 Climate (Koblinsky)  
1:40 – 2:00 Weather and Water (Uhart)  
2:00 – 2:20 Commerce & Transportation (Barnum)  
2:20 – 2:30 Wrap-up
- 2:30 – 2:45 Break
- 2:45 – 4:30 NOAA 5-year Research Plan and Enhancing CI Collaboration with  
NOAA Goal Teams and NOAA LOs (Goal Team Leads and Research  
Council LO Representatives)
- 4:30 – 5:30 CI Directors Closed Session (Non-federal Employees Only)  
- Develop key issues for this meeting  
- Develop key issues to be pursued for the coming year, with emphasis  
on overarching issues of concern to all CI Directors

*Tuesday, April 4, 2006  
Silver Spring Metro Center Building 4 (SSMC4)  
NOAA Science Center*

- 8:30 – 9:00 CI Directors Report
- 9:00 – 9:30 NOAA Cooperative Institute Policy & Handbook - Overview (Cortinas)
- 9:30 – 10:45 NOAA/LO Research Budgets (NOAA, OAR, NESDIS, NMFS CFOs)
- 10:45 – 11:00 Break
- 11:00 – 11:30 Establishing a Cooperative Institute: A Case Study (Cortinas)
- 11:30 – 12:00 GMD Update on NOAA Grant Policies
- 12:00 – 12:15 Wrap Up of CI Director Topics (Guch)
- 12:15 – 1:15 Lunch (on your own)
- 1:15 – 1:45 Opening Remarks for Administrator Meeting (Cortinas, Guch, Jewett)/CI Administrator Introductions
- 1:45 – 2:30 NOAA Cooperative Institute Policy & Handbook - Procedures (Cortinas)
- 2:30 – 3:15 DOC Audits (DOC OIG)
- 3:15 – 3:30 Break
- 3:30 – 4:00 Grants Online / Grants.gov Updates (Drescher)
- 4:00 – 5:00 CI Administrators Closed Session
- Develop key issues for this meeting
  - Develop key issues to be pursued for the coming year, with emphasis on overarching issues of concern to all CI Administrators

*Wednesday, April 5, 2006*  
*Silver Spring Metro Center Building 4 (SSMC4)*  
*NOAA Science Center*

- 8:30 – 9:00 Administrators Report
- 9:00 – 10:30 NOAA Grants Management Division (Nelson)
- 10:30 – 10:45 Break
- 10:45 – 12:00 DOC General Counsel (McClelland)
- 12:00 – 1:00 Lunch (on your own)
- 1:00 – 3:00 Best Practices Dialog (CIs and NOAA CI Program Managers)
- Inventory Systems
  - Department Handbooks
  - Employment Practices
  - Financial Systems
- 3:00 – 3:30 Wrap up (Jewett)